

# ENROLLMENT CONTRACT

2022/2023

## PROGRAMS

EARLY CHILDHOOD	
<b>Application Fee</b> (non-refundable) due with application <b>\$50</b>	
<b>EC Commitment Materials Fee</b> (non-refundable) <b>\$375</b>	
HALF-DAY: 8:30am-12:30pm	FULL-DAY 8:30am-3:15pm
2-Day - <b>\$5,100</b>	2-Day - <b>\$6,450</b>
3-Day - <b>\$7,250</b>	3-Day - <b>\$9,350</b>
5-Day - <b>\$10,600</b>	5-Day - <b>\$12,950</b>

GRADE SCHOOL	
<b>Application Fee</b> (non-refundable) due with application <b>\$50</b>	
<b>Grades Commitment Materials Fee</b> (non-refundable) <b>\$550</b>	
GRADES 1-5	GRADES 6-8
<b>\$15,650</b>	<b>\$15,850</b>

*Participation in the Tuition Refund Plan (TRP) is required for every student regardless of the payment plan selected. The Tuition Refund Plan premium will be due with the first tuition payment. See the Tuition Refund Plan on page 4 for details of coverage.*

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# PAYMENT OPTIONS & TERMS

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*The materials fee is due upon submission of this contract. The contract is not considered complete and a student's place will not be guaranteed until payment is received.*

<b>LUMP SUM PLAN</b>
Entire annual tuition and fees due: <b>May 15, 2022</b>
<b>STANDARD PLAN</b>
Three payments due: <b>July 15, 2022, October 15, 2022 &amp; January 15, 2023</b>
<b>BUDGET PLAN</b>
Ten equal monthly payments due on 15th of each month <b>May 15, 2022 - February 15, 2023</b>
<i>You also have the option of rolling your 2022/2023 Annual Appeal into your family's tuition balance. Consider a donation of \$250, \$500, or another amount.</i>

**1. Materials Fee:** For enrolling grades students, there is a \$550 materials fee. For enrolling early childhood students, there is a \$375.00 materials fee. This fee is non-refundable, due upon submission of the contract and is required in order to reserve a place for your child in the class. The materials fee deposit allows for teachers to order the needed materials for the upcoming school year.

**2. Trip Fees:** Annual Trip Fees are rolled into the Annual Tuition. Trip fees are nonrefundable. If the class does not take a trip, the funds will be accumulated for future trips. If a Grade 8 class is unable to hold a trip for any reason, the accumulated trip fees will be retained by the school.

**3. Other Fees:** Tuition payments made by credit card are subject to a handling fee through the FACTS tuition management system. There is a \$30 fee for a returned payment. Any exceptions to the regular payment plans or handling of overdue balances must be put in writing and signed by the parent(s) and the business manager. No reports will be released from the school on accounts with an overdue balance.

**Instrument Commitment:** Beginning in 4th grade as part of the curriculum, children are expected to take either group or individual instrumental music lessons, which may or may not be available onsite at the school. Families with students in grades 4-8 should prepare to budget for instrument rental and lessons.

**4. Discounts:** Families who enroll more than one child will receive a 7.5% discount for the second child, 15% discount for the third child, a 30% discount for the fourth and 50% for each subsequent child enrolled. All families with siblings will be charged full tuition for the highest tuition rate, and will receive the discount on the lesser tuition(s). There is no discount on materials fees or other fees.

**5. Conditions of Obligation:** The cost of providing education is not lessened by failure of a student to attend classes. By signing this contract, you agree unconditionally to pay tuition, fees, and other charges for the full academic year unless the school receives in writing, on or before June 30th, 2022, notification of withdrawal of the student from the school. This tuition agreement covers the entire school year. Refer to term 6 for conditions of withdrawal.

**6. Tuition Refund Plan(TRP):** Parent understands that in view of the unconditional financial obligations stated in this Contract, the School provides access to a tuition refund plan that will reduce Parent's financial obligation in the event the Student does not remain at the School due to reasons including job transfer, death, or involuntary unemployment of the tuition payer, medical, disciplinary, or academic discharge of the student, and voluntary withdrawal subject to the terms of the plan. Parent acknowledges receiving the Tuition Insurance Brochure detailing the terms and conditions of the plan and understands this program is offered by an independent third party. The Parent understands that participation in the tuition refund insurance plan is required for all students at the school regardless of the payment plan selected.

When filing a Tuition Refund claim, the termination date is defined as either: (1) the date of withdrawal as specified in writing by the parent(s) in the case of voluntary withdrawal by the parent(s); or (2) the date specified by the school authorities in writing in the case of involuntary withdrawals or dismissals. A Tuition Refund claim and required supporting documentation must be submitted within the timeline outlined by the business office in order for a claim to be processed.

The parent understands that the cost of the TRP is \$350 and will be billed with the first tuition installment. We authorize the School to collect any claim payment to which we are entitled under the Tuition Refund Plan and to credit the Student's Account, paying any excess to us. Additionally, if the Tuition Refund Plan is chosen by the parent(s) of a student who receives financial aid, then the insurance is calculated on the net tuition (tuition minus financial aid award).

**7. Community and Classroom Support:** An integral part of enrolling your child at River Valley Waldorf School is your support of the school community and the Waldorf educational philosophy. It is expected that you, as a member of the school community, will participate to the best of your abilities in the activities of the school, such as festivals, class workdays, fundraising activities, serving on a committee, and volunteering as need arises.

Tuition does not fully cover the cost of educating a child at River Valley Waldorf School, but rather represents the school's desire to make a Waldorf education accessible to as broad a population as possible. You agree that your family will participate in our annual fund drive to whatever extent your family is fiscally able.

At River Valley Waldorf School, the parent-teacher relationship is paramount, and it is essential that you have an understanding of the Waldorf curriculum and its underlying philosophy. To properly support the teachers in their work with your child, you agree to attend regularly scheduled class meetings and parent-teacher conferences during the school year. (For more details on community expectations see the Parent Handbook.)

**8. Parent Handbook:** The Parent Handbook is incorporated into the terms of this contract by reference and all terms and conditions in the Parent Handbook apply to this contract. Where there is a conflict between the Parent Handbook and this contract, the terms of this contract govern.

**9. Termination of Contract/Dismissal:** The School may terminate this contract at any time if, after consultation with the parent(s), it is the judgment of the School that the continued enrollment of the student is not in the best interest of the School. At that time Parent(s) may terminate this contract and be released of their financial obligation to the School (minus the non refundable deposit and the materials fee) only when notice of withdrawal is received by the school, in writing, by June 30, 2022. If your child is withdrawn after June 30, 2022, you are liable for the full year's tuition but can apply for TRP if your withdrawal meets the outlined criteria. Refer to item 6 regarding the Tuition Refund Plan.

**10. Force Majeure:** River Valley Waldorf School will do our best as an organization to remain open as long as we are not mandated by a governing body to close, and we have sufficient staffing to effectively operate. In the case of forced or necessitated closure, the school's duties and obligations under this contract shall be suspended immediately without notice during all periods that the school is closed because of force majeure events including, but not limited to, any fire, act of God, war, governmental action, act of terrorism, epidemic, pandemic or any other event beyond the school's control. If such an event occurs, the school's duties and obligations under this contract will be postponed until such time as the school, in its sole discretion, may safely reopen. Sole financial remedy for a force majeure event is future service as determined by the school and not a tuition refund.

**11. Applicable Law:** This contract shall be interpreted in accordance with the laws of the Commonwealth of Pennsylvania, and its validity, effect and operation shall be determined according to Pennsylvania law.

**12. Severability Clause:** The provisions of this contract are severable. If any provision is deemed to be invalid, void, or unenforceable, the remaining provisions shall not as a result be invalidated.

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*I/we understand that by submitting the Enrollment Contract through FACTS, I am agreeing to accept and abide by the conditions set forth in this contract and in the River Valley Waldorf School Parent Handbook.*